



Date: November 1, 2023
Subject: Request for Proposal
Purpose: To install new gateway signs in 4 locations in Union County

Union County SC is requesting proposals for the purchase of, and the installation of, 4 new gateway signs into Union County. These signs will replace current existing signs. The sign locations are as follows:

- Highway 176, Furman Fendley Highway, near the Spartanburg County Line
- Highway 49, Cross Keys Highway, near the Spartanburg County Line
- Highway 49, Lockhart, near the Chester County Line
- Highway 176, Whitmire Highway, near the Newberry County Line

It is the expectation of Union County SC that the successful vendor will remove existing signs, and install new signs as presented within this document.

The signs shall:

- Have columns with real brick or stone and a minimum width of 16" x 16" square, at least 6.5' in height, and completed with cannonball finials atop each column.
- The signs shall be within tolerance of 64" x 43", and shall fit within the two brick or stone columns
 - The sign cabinet will be an aluminum framed
 - The signs shall have lexan faces
 - Signs shall have solar LED lighting within, and made so that the solar lighting maybe replaced when needed
 - Signs shall have a rider sign under the large sign

Each vendor shall submit pricing that includes all 4 new signs, the removal of the old signs and construction components, and the discarding of such. The installation of the new signs, including all land leveling, tree or shrub removal, and cause the installation of the columns.

As a required component of the bid, each vendor must provide a copy of a minimum of \$1,000,000.00 (One Million Dollars) in general liability insurance within their bid package. Each Vendor shall have and show proof of Workers Compensation. (vendors will not be considered if this information is not included within their bid package).

The awarded vendor shall contact the Union County Building Official to procure any necessary building permits and schedule any inspections. Any costs for permits and or inspections is the responsibility of the vendor.

The vendor is responsible for using 811 or contacting local utility companies to locate all lines. Union County will not be responsible for the vendors damage to local utilities or other property damage.

The vendor will provide a timeline of installation as a component to the RFP selection. This is a conceptual draft of the signs Union County is requesting:



Once a winning vendor is selected, Union County SC Staff will provide the awarded vendor with exact wording, lettering, and phrases to ensure correctness for all involved.

This Request for Proposal will be advertised in the following locations:

1. Union County News – a weekly publication
2. Union County's Web site – WWW.GEARUPUNIONSC.COM Under the Procurement link
3. State of South Carolina's Procurement Services (SCBO)

This bid will be posted for a period of 10 work days.

The Requests for Proposals will be publically opened at the Supervisor’s Office at 210 W. Main Street, Union SC, 29379 at 10:00am on November 17, 2023.

All bids shall be presented or mailed to the Supervisors Office at 210 W. Main Street, Union SC 29379.

All envelopes shall be titled as RFP – Gateway Signs, and send to the attention of Mrs. Ann Boggs.

All guests and or vendors are welcome to attend the Request for Proposal opening.

NOTE:

The awarded vendor shall be holden to the intent of this RFP. Any lack of responsiveness, through lack of performance or communication shall be determined as a cancellation of the agreement once awarded.

The owner reserves the right to accept or reject any and all bids and or to alter locations based on operational, budgetary, or land right needed for this project.

Cost to install 4 signs and remove old signs:		Proposed construction Date:
\$		