

Union County Recycling

Union County Public Works

1246 S. Duncan Bypass

Union, SC 29379

Scrap Metal Bid Package

2024

RFB

Union County Request for Bids Scrap Metal Purchase 2024

1. ISSUE DATE: May 20, 2024
2. For Information/ Bid Package:

Tiffany Lancaster
Phone: 864-466-4712
tjackson@countyofunion.com

3. Submit Bid To:

Union County Supervisors Office
210 W. Main St
Union, SC 29379

4. Submission Deadline: June 3, 2024 Time: 1:00 pm
5. Submit Bid (2 Copies)
6. Payment Due at Time of Completion

The metal is stockpiled on Union County property located at 1651 Jonesville Hwy. and must be removed from county property within 5 working days after written notice to proceed. Payment should be submitted to the Union County Supervisors Office within 5 working days after completion of metal removal. Machinery, labor, and transportation must be supplied by the awarded vendor. Vendor must meet or exceed all qualifications and specifications to be awarded bid.

RFB

****To Be Completed by Bidder****

1. Additional Information: The undersigned agrees to furnish any or all other further information requested by the county.

2. Bidder's Name: _____

Address: _____

3. E-mail: _____

4. Telephone: _____

5. Federal ID #: _____

6. Offer Per Lead Acid Battery: _____

7. Offer Per Ton: _____

8. Authorized Person Name and Title:

9. Bidder's Signature: _____ Date: __/__/__

**** AWARD: To Be Completed by Union County ****

1. Award Date:
2. Winning Bidder:
3. Amount Per Ton:
4. Authorized Signature:

Specifications

The following request must be **met** and **initialed** for each requirement before a contractor will be considered. The contractor must be able to meet 100% of each request before a contractor will be considered. Additional needs may be required, if Union County deems it necessary at any time.

1. ___ All Freon will be recovered **on-site** and documented destruction will be conducted via **closed loop disposal**. Proper documentation and record- keeping retention for each type of Freon must be posted and delivered on a company letterhead to Union County Public Works. Recovery agents must present qualification certificate before extracting materials and issue a report listing amounts recovered before metal is removed from county property. **Any and all work must meet or exceed all requirements of SCDHEC.**
2. ___ Must be able to recycle propane cylinders properly, ensuring safety to environment and personnel.
3. ___ Removal of PCB capacitors and proper record-keeping of the disposition.
4. ___ All metal must be moved from Union County property on or before . A contractor failing to meet this obligation may be disqualified from future projects with Union County.
5. ___ Facility scales must be maintained and calibrated quarterly and provide documentation of calibration with bid package.
6. ___ The contractor must be a recognized recycler and certified in SC. The contractor must have a fixed location of operation.
7. ___ The contractor must be insured at a minimum of \$2 million for liability coverage and provide documentation of coverage with bid package.
8. ___ The contractor must provide Workers Compensation certification with bid package.
9. ___ The contractor must be in good standing and regulatory compliance with SCDHEC.
10. ___ Union County reserves the right to conduct an environmental audit of the processing facility at any time to ensure the proper function of the recycling facility and the proper product disposal.

Company Name:
Authorized Signature:
Authorized Name Printed:

Information and Conditions for Bids

Please read the document carefully, and failure to provide necessary information or an unsatisfactory completion of this document will result in disqualification of bid.

1. Preparation of Bid Form: Union County, South Carolina, invites your bid on the form included in this bid package to be submitted at the time and place stated in the “RFB”. Bids shall be submitted on the provided bid form, which along with all other documents in the bid package must be completed in full. All, labor, material, equipment, overhead, direct and indirect cost, and profit are to be included in prices submitted in the bid. All information, words, numbers, and names must be completed in **blue or black** ink. The signatures of all involved shall be in long hand. All information and statements shall be legibly filled out and without erasures.
2. Form and Delivery of Bid: The bid must conform to all requests in the bid documents and shall be made on the bid form provided. The completed bid, together with all additional materials and documentation required in bid package, shall be addressed and hand delivered or mailed to the office of “Union County Supervisors Office, 210 W. Main St., Union, SC, 29379”. It is the submitting party’s sole responsibility to ensure its bid is received prior to the bid deadline. Any bid received after the deadline will be disqualified.
3. Signature: The bid form, all information required of party submitting the bid, Workers Compensation Certificate, the completed Vendors Agreement, and any and all Guarantees must be signed in the name of the party submitting the bid and must bear the signature of the person or persons duly authorized to sign these documents.
4. Modifications: Changes or additions to any document in the bid package will result in rejection of the bid. If, for any reason, a party wishes to change its bid, the old bid must be withdrawn and a new bid submitted before the deadline.
5. Withdrawal of Bid: Any bid may be withdrawn, with written request, at any time prior to the bid opening on _____ at _____. All withdrawn bids will be discarded and **will not** be returned.
6. Party Submitting Bid: No person, firm or corporation shall be allowed to submit more than one bid for the same work. Failure to abide will result in disqualification of said parties.
7. Award of Contract: Union County reserves the right to reject any or all bids. **The bid will be awarded to the contactor that meets all requirements, conditions, and offers the highest payment for weight per ton.**
8. Hold Harmless: The successful vendor, awarded the contract, shall indemnify and hold harmless Union County, its council members, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, including but not limited to

attorney's fees, of any nature whatsoever that may be incurred. The vendor, at the vendors own expense, cost and risk shall defend, at Union County's request, any and all actions, suits, or other proceedings that may be brought or instituted against Union County, its council members, officers, agents, or employees, on any such claim or liability, and shall pay or satisfy any judgement that may be rendered against Union County, its council members, officers, agents, or employees in any action suit or other proceedings as a result thereof.

9. County's Right to Accept or Reject Bid: Union County reserves the right to accept or reject any or all bids submitted. Union County reserves the sole right to decide whether a bid does or does not comply with the requirements of the bid solicitation. Union County reserves the right to contract with other firms at its sole discretion.

10. Property of Union County: The vendor's bid will become the property of Union County and will not be returned.

11. Future RFBs: Failure by Winning Bidder to abide by any of the above conditions set forth in this RFB may result in the forfeiture of future bidding awards.

The section below is to be completed by the party submitting the bid. The party accepts and understands all information and conditions contained in the bid package.

Vendor

Name of Corporation or Entity

Authorized Signature

Print Name

Date