



Date: May 6, 2024
Subject: Request for Proposals
Purpose: Property Hay cutting

Introduction: Union County is seeking proposals from qualified and experienced contractors to provide hay cutting services for identified properties in this document. The successful vendor will be responsible for efficiently and effectively cutting hay on our designated fields while ensuring the highest standards of quality and professionalism.

Scope of Work: The scope of work includes, but is not limited to:

1. Cutting hay on specified fields according to agreed-upon schedules.
2. Utilizing appropriate equipment and machinery for hay cutting, ensuring minimal damage to crops and the environment.
3. Ensuring the timely completion of hay cutting activities, taking into consideration weather conditions and crop maturity.
4. Proper disposal or collection of cut hay as per our instructions.
5. Adhering to safety regulations and best practices during hay cutting operations.
6. Any additional services or considerations deemed necessary for the successful completion of the project.

Proposal Requirements: Interested contractors are requested to submit comprehensive proposals addressing the following:

1. Experience: Provide previous experience in providing hay cutting services and any relevant certifications or qualifications.
2. Proposed Methodology: Describe your approach to hay cutting, including equipment used, techniques employed, and any measures taken to ensure quality and efficiency.
3. Schedule: Outline your proposed schedule for hay cutting operations, including start and end dates, frequency of cutting, and any flexibility to accommodate weather-related delays.
4. Proposal Price: Provide a price (if any) that you are willing to provide Union County for retaining the hay.
5. Each Vendor shall provide a copy of a minimum of \$1,000,000.00 (One Million Dollars) in general liability insurance within their bid package.
6. Each Vendor shall have and show proof of Workers Compensation coverage for its employees within their bid package.

NOTE: Failure to show both required general liability and workers compensation insurance will be considered a non-responsive bid.

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Submission Guidelines: Proposals must be submitted no later than **May 15, 2024** to the Union County Supervisor's Office. Late submissions will not be considered.

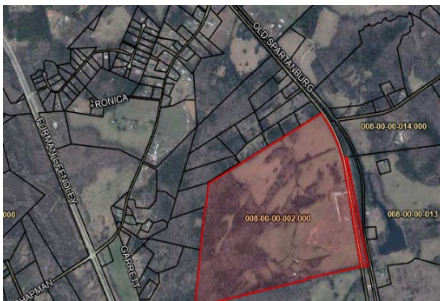
Evaluation Criteria: Proposals will be evaluated based on the following criteria:

1. Experience and Expertise: Demonstrated experience in providing hay cutting services and expertise in agricultural practices.
2. Methodology: Soundness and effectiveness of the proposed methodology for hay cutting.
3. Schedule Adherence: Ability to adhere to the proposed schedule and manage potential delays effectively.
4. Personnel Qualifications: Qualifications and experience of personnel assigned to hay cutting activities.
5. Cost Effectiveness: Reasonableness and competitiveness of the proposed pricing.
6. References: Favorable feedback from previous clients as provided in references.

Selection Process: Following the submission deadline, proposals will be reviewed, and selected contractors may be invited for interviews or site visits. The contract will be awarded to the contractor whose proposal best meets our requirements and offers the most value.

Site Locations

- **Trakas Industrial Park**-1907 Spartanburg Highway, Jonesville SC 29353



- **Cudd Industrial Site**-1644 Jonesville Highway, Union SC 29379



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- **Union County Airport Property-200 Airport Road, Union SC, 29379**



- **Union County Landfill-380 Landfill Road, Union SC, 29379**



- **Union County Highway 18 Property-1651 Jonesville Highway, Union SC, 29379**



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Each property will be awarded separately to the most responsive bidder for each individual location. Please provide price per cut(if applicable) for each individual property.

Location	Bid Amount
Trakas Industrial Park	
Cudd Industrial Site	
Union County Airport Property	
Union County Landfill Property	
Highway 18 Union County Property	

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