



Date: June 7, 2024
Subject: Request for Proposal
Purpose: To install new gateway signs in 4 locations in Union County

Union County SC is requesting proposals for the purchase of, and the installation of, 4 new gateway signs into Union County. These signs will replace current existing signs. The sign locations are as follows:

- Highway 176, Furman Fendley Highway, near the Spartanburg County Line
 - Use existing sign columns if possible
- Highway 49, Cross Keys Highway, near the Spartanburg County Line
- Highway 49, Lockhart, near the Chester County Line
- Highway 176, Whitmire Highway, near the Newberry County Line

Union County will remove 3 of the 4 old existing signs.

The vendor will remove the "sign portion" of the existing sign on US Highway 176 near the Spartanburg County line, and use the existing columns to install the new sign. It will be the responsibility of the vendor to determine the width needed to create a panel that will fit between the existing columns and install them. The sign portion will have the characteristics of the other three new signs specified. The vendor will be responsible for the manufacturing of, and the installation of the 4 signs at identified locations.

The signs shall:

- Have columns with real brick or stone and a minimum width of 16" x 16" square, at least 6.5' in height, and completed with cannonball finials atop each column.
- Three signs shall be within tolerance of 64" x 43", and shall fit within the two brick or stone columns
 - The sign cabinet will be an aluminum framed
 - The signs shall have lexan faces
 - Signs shall have solar LED lighting within, and made so that the solar lighting maybe replaced when needed
 - Signs shall have a rider sign under the large sign
 - Signs shall be one sided, and facing direction of oncoming traffic
- NOTE; it is the intent of Union County to use the existing columns on the sign located on US Highway 176 near the Spartaburg County Line. (see picture of existing Highway 176 sign below in this document)
 - The sign will meet the requirements above, except the vendor shall measure and install the size of sign needed to fit within the existing columns. (Width is approximately 96")

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Each vendor shall submit pricing that includes all 4 new signs, the installation of the new signs, including all land leveling, and the installation of the required columns.

As a required component of the bid, each vendor must provide a copy of a minimum of \$1,000,000.00 (One Million Dollars) in general liability insurance within their bid package. Each Vendor shall have and show proof of Workers Compensation. Vendors will not be considered if this information is not included within their bid package.

Union County has property easements to three of the signs, and a State Department of Transportation Permit for one location on file. Therefore, the awarded vendor will not be required to obtain any highway permits or property easements.

The awarded vendor shall contact the Union County Building Official to procure any necessary building permits and schedule any inspections. Any costs for permits and or inspections is the responsibility of the vendor.

The vendor is responsible for using 811 or contacting local utility companies to locate all lines. Union County will not be responsible for the vendors damage to local utilities or other property damage.

The vendor will provide a timeline of installation as a component to the RFP selection.

This is a conceptual draft of the signs Union County is requesting:



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Conceptual draft – image #2



Existing US Highway 176 sign at Union County – Spartanburg County line



(use existing columns, replace foam core signage with new sign with solar lighting)

Once a winning vendor is selected, Union County SC Staff will provide the awarded vendor with exact wording, lettering, and phrases to ensure correctness for all involved.

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The signs, excluding the solar LED lighting, should be warranted for a period of 5 years. This should be stated in the bid document.

This Request for Proposal will be advertised in the following locations:

1. Union County News – a weekly publication
2. Union County’s Web site – WWW.GEARUPUNIONSC.COM Under the Procurement link
3. State of South Carolina’s Procurement Services (SCBO)

This bid will be posted for a period of 3 weeks (15 days).

All bids shall be presented or received if mailed to the Supervisors Office by 12:00pm on July 1, 2024 at 203 W. Main Street, Union SC 29379. All envelopes shall be titled as RFP – Gateway Signs, and send to the attention of Mrs. Ann Boggs.

The Requests for Proposals will be publically opened at the Supervisor’s Office at 203 W. Main Street, Union SC, 29379 at 2:00pm on July 1,2024.

All guests and or vendors are welcome to attend the Request for Proposal opening.

NOTE:

The awarded vendor shall be holden to the intent of this RFP. Any lack of responsiveness, through lack of performance or communication shall be determined as a cancellation of the agreement once awarded.

The owner reserves the right to accept or reject any and all bids and or to alter locations based on operational, budgetary, or land right needed for this project.

Cost to install 4 signs as described:	Proposed start date of construction
\$	

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