

MINUTES
UNION COUNTY COUNCIL MEETING
TUESDAY, JANUARY 14, 2025, AT 5:30 P.M
GRAND JURY ROOM AT UNION COUNTY COURTHOUSE

Present: Chairman Phillip Russell, II, Councilman Danny Bright, Councilman John Glenn, Vice chair David Sinclair, Councilwoman Annie Smith, Councilwoman Carolyn Rutherford, Councilman John Flood, County Attorney Jennifer Williams, and Clerk to Council Kindra Horne.

Notice of the meeting and a copy of the agenda giving the date, time, and place of the meeting was posted on the bulletin board in the hall of the Union County Courthouse and on the bulletin board in the Union County Government Building, a copy was mailed or emailed to the members of the Union County Council, the County Attorney, Daniel Prince at WBCU Radio Station, Anna Brown at the County News, as well as to elected officials and heads of various county departments and offices. A notice of the meeting and a copy of the agenda were also posted on the County's website.

Chairman Russell opened the meeting at 5:30 PM. Councilman Danny Bright gave the invocation and Vice chair David Sinclair led the Pledge of Allegiance. The Clerk performed the roll call with the following results:

District 1 Danny Bright was present.
District 2 John Glenn was present.
District 3 David Sinclair was present.
District 4 Annie Amith was present.
District 5 Carolyn Rutherford was present.
District 6 John Flood was present.

Chairman Russell stated that the first item on the agenda was for Council to approve the minutes for the December 10 Council meeting. Councilman Sinclair made a motion to accept the minutes as written, Councilman Flood seconded. Chairman Russell called for a vote, which carried unanimously.

The next item on the agenda was to appoint Council members to serve as Council Vice chair, Chaplain, and Standing Committees. The current Vice chair is Councilman David Sinclair. The current Chaplain is Danny Bright.

Councilman Bright made a motion to re-appoint Councilman Sinclair to serve as Council Vice chair, Councilperson Rutherford seconded. Chairman Russell called for any other nominations, there were none. Chairman Russell requested a motion to close nominations; Councilman Flood made a motion, Councilperson Smith seconded. Chairman Russell called for a vote, which was unanimous.

Councilman Sinclair nominated Councilman Bright to serve as Council Chaplain, Councilwoman Rutherford seconded. Chairman Russell called for any further nominations, there were none. Chairman Russell called for a motion to close nominations; Councilman Sinclair

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made a motion, Councilman Flood seconded. Chairman Russell called for a vote, which carried unanimously.

The Committee on County Administration & Finance includes John Flood (Chairman), Danny Bright, John Glenn, Annie Smith, David Sinclair and Carolyn Rutherford. Councilman Sinclair made a motion to reappoint Councilman Flood as Chairman of the Committee, Councilwoman Smith seconded. Chairman Russell called for any further nominations, there were none. The vote to reappoint Councilman Flood was unanimous.

The Committee on Public Works, Roads, Bridges & County Property includes David Sinclair (Chairman), Danny Bright, John Glenn and Carolyn Rutherford. Councilman Flood made a motion to maintain the Committee members as it stands, Councilwoman Smith seconded. Chairman Russell called for any further nominations, there were none. The vote was unanimous.

The Committee on Personnel, County Offices & Departments includes Annie Smith (Chairman), John Flood, David Sinclair and Danny Bright. Councilman Sinclair made a motion to maintain the Committee members as it stands, Councilman Bright seconded. Chairman Russell called for any further nominations, there were none. The vote carried unanimously.

The Committee on Public Health & Social Services: Carolyn Rutherford (Chairman), Annie Smith, David Sinclair and John Glenn. Councilman Flood made a motion to maintain Chairmanship and members, Councilwoman Smith seconded. Chairman Russell called for any further nominations, there were none. The vote carried unanimously.

The Committee on Law Enforcement, Judiciary & Recreation includes Danny Bright (Chairman), John Flood, Carolyn Rutherford and David Sinclair. Councilman Sinclair made a motion to maintain the Committee members as it stands, Councilman Flood seconded. Chairman Russell called for any further nominations, there were none. The vote carried unanimously.

The Committee on Planning and Development includes David Sinclair (Chairman), Annie Smith, John Flood and Danny Bright. Councilperson Smith made a motion to maintain the Committee members as it stands, Councilman Sinclair seconded. Chairman Russell called for any further nominations, there were none. The vote carried unanimously.

Chairman Russell stated that these Committees are used as a great way to communicate and guide Council and have been used numerous times this past year, and it has been useful.

The next item on the item was to consider appointing Dr. Kristi Woodall as a private sector employer representative for the Upstate Workforce Board. Councilwoman Rutherford made a motion, Councilman Sinclair seconded. Chairman Russell called for a vote, which carried unanimously.

Chairman Russell stated that the next item on the agenda was for Council to consider covering expenditures from Council Contingency Fund. The first was a crystal plaque for former Clerk of Court Melanie Lawson to extend the County's appreciation for 8 years of service as Clerk of Court. The amount of the expense was \$175.99. The second was an expenditure to provide

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refreshments for the swearing in ceremony for Council in the amount of \$58.99. Councilman Sinclair made a motion to approve expenditures, Councilman Flood seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote, which was unanimous.

The next item on the agenda was to consider changes to the Council meeting schedule. The first was a request to move the February 11, 2025 council meeting from 210 W Main Street to 103 W Main Street. Councilman Flood stated that he would prefer to move the location of the regular council meetings back to 103 W Main Street as that is where they were held in the past. Councilman Glenn made a motion to move the February meeting to 103 W Main Street, Councilperson Rutherford seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote, which was unanimous. The second request was to move the June 10, 2025 council meeting to June 17, 2025 to accommodate budget sessions during that time. Councilman Sinclair made a motion, Councilman Flood seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote, which was unanimous.

The next item on the agenda was 1st Reading in title-only of an Ordinance authorizing the Sale and Conveyance of Certain Union County-Owned real property to the Union Laurens Commission on Higher Education; and other matters related thereto. Councilperson Smith abstained from voting based on her employment. Chairman Russell called for a motion to accept first reading, Councilman Flood made a motion, and Councilman Sinclair seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote and the motion dispense with referring to committee carried with 5 Council members voting in favor; 1 member abstaining. Councilman Sinclair stated that he would like to inform the general public that there is a section that requires that if the property is used for purposed of USC Union and not it's original intent, then it will be conveyed back to Union County. Chairman Russell agreed.

The next item on the agenda was 2nd Reading of an Ordinance authorizing the executions and delivery of a fee agreement by and between Union County and Project Panama. Councilman Sinclair made a motion to dispense with referring to committee and accept 2nd Reading, Councilperson Smith seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote, which was unanimous.

The next item on the agenda was 2nd Reading of an Ordinance authorizing and approving the development of a new joint county industrial and business park with Spartanburg County, such park that will be geographically located in Union County; also authorizing the executions of a written park agreement with Spartanburg County as to FILOT requirements, the distributions of revenues and other matters related thereto. Councilman Flood made a motion to dispense with referring to committee and accept second reading, Councilperson Smith seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote; it carried unanimously.

Chairman Russell stated that the last, in 3rd and Final Reading, was an Ordinance authorizing the termination of that certain written agreement with Union County for the Development of a jointly owned and operated Industrial Business Park, such park geographically located in Spartanburg County and the City of Spartanburg and established pursuant to South Carolina Code of Laws of 1976 §4-1-170, et. seq., as amended and other mattes related thereto.

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Councilman Sinclair made a motion to dispense with referring to committee and accept the termination, Councilperson Smith seconded. Chairman Russell asked if there were any questions, there were none. He called for a vote; it carried unanimously.

There were no committee reports.

Chairman Russell went over his Supervisor's Report which has been attached to the minutes.

Chairman Russell asked if council had any announcements. Councilman John Flood said he had a couple of things. He explained that he had some calls inquiring about how things were handled in a certain way. It had gotten out that Mr. Russell was heavy handed and had fired Emergency Manager Lee Brannon. Dr. Flood called Mr. Brannon who stated that he has a great working relationship with Mr. Russell and the things that were being said never occurred. The second issue was that a county official entered another county official's office area before they were gone, he wasn't sure what all of the specifics on this were but it is the Supervisor's position to make sure that doesn't happen twice. The last thing he had was that he wanted council members to be transparent. He said that council members should not be calling and polling other council members about changing our form of government. He said he wasn't opposed to changing the form of government, but that there were several things that needed to be looked at. He said that an off-cycle election for that would be costly, the referendum has been on the ballot and turned down (he believes) three times since he has lived here. Currently, council makes the final decision and the Supervisor manages the county. He gave a brief explanation of his interpretation of how two other forms of government would work. He stated that a Council/Administrator form would mean that council would have to hire and fire and manage; and that Council/County Manager is similar to the form we have now except council can fire the county manager. He said that the County Supervisor is paid \$85,000-\$95,000 per year; he believes to hire an administrator or manager would cost the county upwards of \$160,000, and you may have buy out a contract if you fire them during their contract term. He says that we should consider our history and what it would cost us if we make the change, passing a referendum next November (2025) would mean that Mr. Russell would get to complete his term 2026 and then we would hire someone, he would like for council to take some time and talk about it and get public comment on it.

Councilman Bright said he had some comments, that in the Council/Administrator form of government the administrator would hire all employees the only person that council would hire would be the administrator; he said that the role of the administrator was the same as the county supervisor with the exception of being hired by council. Councilman Flood said that he believed that councilman Bright was using the word administrator where he was using the word manager. Councilman Bright said that he has studied the forms of government and that he was correct in his interpretation of how the forms of government work. Councilman Bright asked who the councilmember was that was polling other councilmembers. Councilman Flood stated that there were three people that councilman Bright did not call, being Mr. Russell, councilmember Smith and him. Councilmember Bright said that the reason he didn't call councilmember Flood was because he had not answered when he had called in the past and that the last time, he had text councilmember Smith she questioned the text being outside of a council group message. Councilman Bright said that text among the entire council was a quorum. Councilman Bright said that the job of council was to talk to each other and get ideas.

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Councilman Glenn asked why we were talking about this and who wanted the form of government changed. Councilman Bright stated that he did and that he wanted it done in November 2025. Councilman Glenn said that some people may not want to change and some may that he was remaining neutral, but he inquired as to why this was such a big issue. Councilman Bright said Union County was the last county in the state to have Council/Supervisor form of government and that he believed it was because other counties had chosen to move forward, councilman Flood said they chose to move in different directions. Councilman Glenn said that it may work for other counties, but it may or may not work for us; but he did not feel that this was the time or place to have the discussion. Councilman Flood said that his issue was the transparency of it that the public needed to have a say. Chairman Russell called the meeting back to order, councilmember Rutherford asked to make a statement, saying that she believed this was not the time for this discussion that council should discuss these ideas prior to bringing them into a business meeting and that this was the first meeting of the new year and that council should present as unified and professional, working together for the citizens. Chairman Russell said that he concurred with councilmember Rutherford and that he suggests that council consider having an Administration & Finance Committee meeting if they wanted to discuss the possibilities of a referendum. Vice chair Sinclair said that he thought we would need to educate the public on the forms of government before anything went on the ballot. Chairman Russell stated there are different forms that can work in the ways that councilmen Bright and Flood mentioned, and that the public did need to understand and know what changes were proposed and that there was much to consider. Councilman Bright made a motion to take it to committee and vice chair Sinclair seconded, chairman Russell called for a vote and it carried unanimously. A committee meeting will be set for a later date.

Chairman Russell recognized Leslie Swigart for public comment. Leslie introduced herself and thanked Council for the opportunity to speak. She stated that the first thing she wanted to speak to Council about was the proper communication of Council through social media. She stated that her concern was due to a Council member who "bashed" another Council member on Facebook. Leslie stated that after she commented, she was blocked from the post and page by the Council member. In addition, she stated that on a separate post, the Council member who blocked her, commented on her Facebook post calling her an "idiot" when she questioned his absence at a meeting. Leslie stated that the comments have since been deleted but she has screenshots of the comments and would be sharing them with the Council members. She stated that she believed Council members should learn to respond to criticism and interrogation in a professional manner or refrain from using social media altogether. Leslie stated that there were Supreme Court cases in 2024 related to this topic due to the rise of censorship on social media. She stated that internet users have a First Amendment right to speak on social media and that right may be infringed when the government seeks to interfere with content moderation. In the Supreme Court case, *Lengthy vs. Freed*, the court ruled that Government officials, if vested with an exercising official authority could violate the First Amendment right by deleting comments or blocking users. She stated that this is what the Council member has done. Leslie requested that the Councilmember unblock her and for Council members to review the Supreme Court cases that she would be sending to Council members. Leslie stated that, secondly, she would like to remind Council that it is their duty to make decisions based on the wants and needs of constituents, and that many of the Council members have run on a campaign promising transparency. Leslie then read an excerpt from a Social Media post by a Council member regarding an upcoming Economic

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Development opportunity. She stated that the people deserve to know what is happening in the County. She stated that the discussions regarding future opportunities should be done in Council meetings and the people should be given the opportunity to have a say. She stated that she was concerned with the upcoming reading of the Ordinance related to Project Panama, and would like Council to have the opportunity to discuss the comments made at the public hearing before making a final vote. Councilman Bright thanked Leslie for coming to the meeting to speak and stated that the post that Leslie read was from a social media post he made. He stated that he almost abstained from voting on second reading because of how it stands. He stated that all they know is "Project Panama" and they would be receiving their Council packets on Friday before the final reading on Tuesday. Councilman Bright stated that Leslie was right and that they needed to know more. He stated that regarding the post that Leslie was referring to, he would like to know who made the post. Councilman Sinclair stated that anytime there is a quorum present, which is at every Committee and Council meeting, they are open to the public. Councilman Sinclair suggested that we may need to do a better job of advertising them, but that he does not know how they are advertised presently. Councilmen Bright and Flood began discussions about social media post; as the business portion of the meeting had concluded, Chairman Russell requested a motion to adjourn, councilperson Smith made a motion, councilman Sinclair seconded chairman Russell called for a vote which carried unanimously.

The meeting adjourned at 6:25 PM.

Phillip G. Russell, II, Chair, Union County Council

Kindra W. Horne, Clerk to Council



Supervisor's Report

January 14, 2024

Administration:

Human Resources / Clerk to Council

- Evaluation of Personnel Policies.
- Working with department heads on job advertisements, and hiring process
- These are:
- Processed final 2024 calendar year payroll
- Working on all employees W2 information
- Worked with actuaries to complete the OPEB report for 2024 Audit
- Filed annual PEBA reports
- Filed monthly Federal and State Tax reports
- Began working on yearend internal auditing and close out prep
- Successfully completed Workers Comp annual audit
- Working with department heads and elected officials on updating job descriptions
- Consistently researching and working on policy updates
- All clerk to council admin task

Finance

- Financials were included in Council packets for the 6th month period ending December 31, 2024 (50.0% of the year).
- Revenues are reasonable for activity for the December YTD period.
- Expenditures are 46.53%, which is on target from time-line standpoint. There are certain payments made at the beginning of the fiscal year that cover the full year, such as general insurance and some maintenance fees, which causing the calculated %-age to be higher in the early months of the fiscal year. Some line items show a larger increase than normal due to expenditures related to the Hurricane Helene that were incurred/paid during October & November.
- Quarterly Grant update reports are up-to date as of December.
- Work is in process on the 2024 audit.

Airport / Stadium:

Airport

- County Maintenance staff are repairing roll up doors at Hanger that are in disrepair through weather damage and frequent use.
- Meeting with FAA and Michael Baker Engineering firm to discuss pending construction of apron, taxi-lane, runway rehabilitation of 5-23, and runway lighting
- We had our last Airport Commission meeting 12/5/24 for this year.

Stadium

- Free food give away January 17, 2025
- Senior Band Pictures at Stadium January 19, 2025

Alcohol and Drug Abuse:

Clients served through Prevention:

- 3 Billboards in Union County: 21,000
- Community Events and Information Dissemination: 5,000

Total clients served: 91 for Treatment Services

- HUBHS continues to provide Medicated Assisted Treatment to current clients who need services. We also continue to provide gas cards and ride tickets for Chester Connector to clients who lack transportation and must pay someone to bring them to classes.
- 3 Prevention Billboard in Union County, bringing awareness to parents having conversations with their children about alcohol and drugs.
- Continued life skills classes in treatment groups at agency.

Assessor

- Continue to process Deed Transfers and Legal Residence Applications.
- Agricultural Use Applications for 2024 are slowly being returned.
- We are still seeing a good volume of high value sales for Union County property.
- We are still seeing appeals now that tax bills are due. January 15th is the last day to accept 2024 value appeals.
- The new Data Collector/Field Appraiser begins work on January 6, 2025. I believe she will be a welcome addition to the staff.

Animal Control / Codes :

1. NUISANCE VIOLATIONS WRITTEN	66
2. 2 nd LETTER ISSUED	11
3. TICKETS ISSUED	24
4. PROPERTY UP-TO CODE	19
5. STRUCTURES TORN DOWN	1
6. TRASH LETTERS MAILED	1
a. ANIMAL CALLS COUNTY	353
b. ANIMAL CALLS CITY	251
7. Total Number of Animal Control Calls:	604
8. FERAL CATS PICKED-UP	22
9. T.N.R CATS	10
10. CAT'S IN SHELTER NOW	25
11. DOG'S IN SHELTER NOW	94

Delinquent Tax:

- We are still processing redemptions from the 2024 Tax Sale.
- We had 26 deeds prepared from the 2023 Tax Sale. The new owners are still coming in to sign and complete the process.
- Forfeited Land Sale was January 8, 2024. We had 12 items on the list, two properties and ten manufactured homes. The two properties sold, but the manufactured homes are still available.
- Reviewing the Manufactured Home Titles on file.

Detention Center:

- Average Daily Population: 83.
- Number of State Trustees currently 18.
- Number of pretrial inmates 47.
- Number of sentenced county inmates 1 males, 2 females.
- Number of inmates booked in for the month: 87.
- Number of inmates bonded out for the month: 53.
- Number of inmates sentenced to SCDC from General Sessions: 8 males, 3 females.
- Number of inmates held in other counties: 1 adult male (US Marshalls Services Custody), 1 adult male (York Co)
- Housing one adult male for Chester County.
- Number of inmates held in Columbia DMH: 0.
- Inmates seen by Nurse: 61.
- Inmates on suicide watch for the month: 3.
- Inmates seen for detox: 1.
- Inmates seen by Mental Health: 8.
- Inmates seen by doctor: 5.
- Inmates seen for X-Ray on site: 1.
- Inmates sent to the ER: 2.
- Inmates tested or treated for STD's: 0.
- Pregnant female inmates: 1.
- Inmates' positive for blood borne pathogens: 7.
- Outside medical and dental visits transported in and out of county: 0.
- Inmates receiving medication: 37.
- Inmate medication refusals for the month: 3.
- Incident Reports for the month: 11. (not including supplemental reports).
- Use of Force Reports: 2.
- Disciplinary Lock downs: 15.
- **12 inmates being held over one year.**

Economic Development / Community Development / Tourism:

Promising Projects:

Project Panama (\$340 Million Capital Investment & 700 Jobs)

Project Spring (\$135 Million Capital Investment & 60 Jobs)

Project Courage (\$53 Million Capital Investment & 5 Jobs)

December Projects Opened (New): 1

Additional

- The grading work for the Cudd Property met DHEC's stabilization requirement. We have signed the NOT and are awaiting final clearance to update site with new marketing collateral for our marketing efforts.
- Continuing development of new website along with rebranding of Union County Development Board to include Community Development and Tourism.
- Completed the work alongside the City of Union on a downtown revitalization plan. Presentation to City Council will be on 1/14/2025
- Our office is currently developing a 5-year strategic plan, utilizing the expertise of the UCDB board members. The plan will focus on business development, business retention, product development and quality of life. We look forward to presenting the finished product to the County Council once completed.
- We are currently participating in a pilot project with SC Department of Commerce. The end result will be identifying quality of life projects within the City of Union and being awarded a \$250,000 grant that can go towards a project or be used as matching funds for a larger grant.
- Created a Union County Industry Wage and benefit study that has been sent to all Union County Manufacturers.
- Currently working with 2 existing manufacturers on potential expansions.

Community Development:

Transportation

- **December Transportation Numbers (20 days service in December 2024 due to Holidays).**

Total trips	359
Education/Training	16
Medical (non-XIX)	54
Personal	108
Employment	181

 - Working through Q4 close out.
 - Monitoring up to date and current.
 - Working with Union Medical Center to identify options for public transportation to/from the new facility specifically through ER and Outpatient services.

Union County Planning Commission

- **Land Development Standards:**
 - Draft edits completed for discussion at January 2025 meeting.

Education and Workforce Development

- SC Works Community Partner Meeting: monthly meeting with workforce staff from Spartanburg, Cherokee, and Union Counties to discuss county updates and events.
- Completed Four-Year Compliance Plan. Final reviews scheduled in January 2025 prior to submission in 2025.
- Assisted with SC Works Center review to identify strengths and weaknesses of processes. Several modifications are needed at the Union location to better serve clients.

Union Community Foundation

- Facilitated Q4 Board Meeting; additional grants presented to 4 organizations.
- Received 10K digital literacy contribution from Charter Spectrum to award to organizations supporting education and resources to non-profits in Union County, SC.

Ten at the Top

- Monthly Committee and Focus Group Meetings.
 - Upstate Mobility Alliance Focus Group.
 - Attended Q4 Board Meeting.
 - Participated in monthly CHAT Talks.

Other Meetings and Activities

- Attended Aerospace Webinar; information presented included SC's growing airport travel and the future of aviation in the state.
- Attended Spartanburg County Foundation Board Meeting.
- Participated in Cradle to Career Planning Meeting.
- Assisted with completion of Union County Regional Tourism Plan.

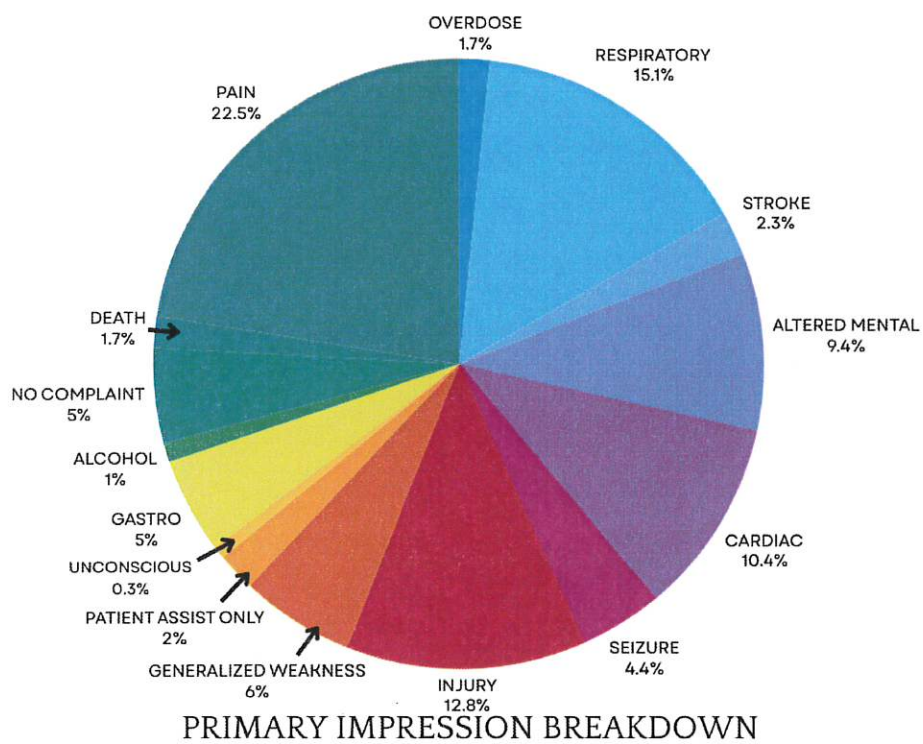
Tourism:

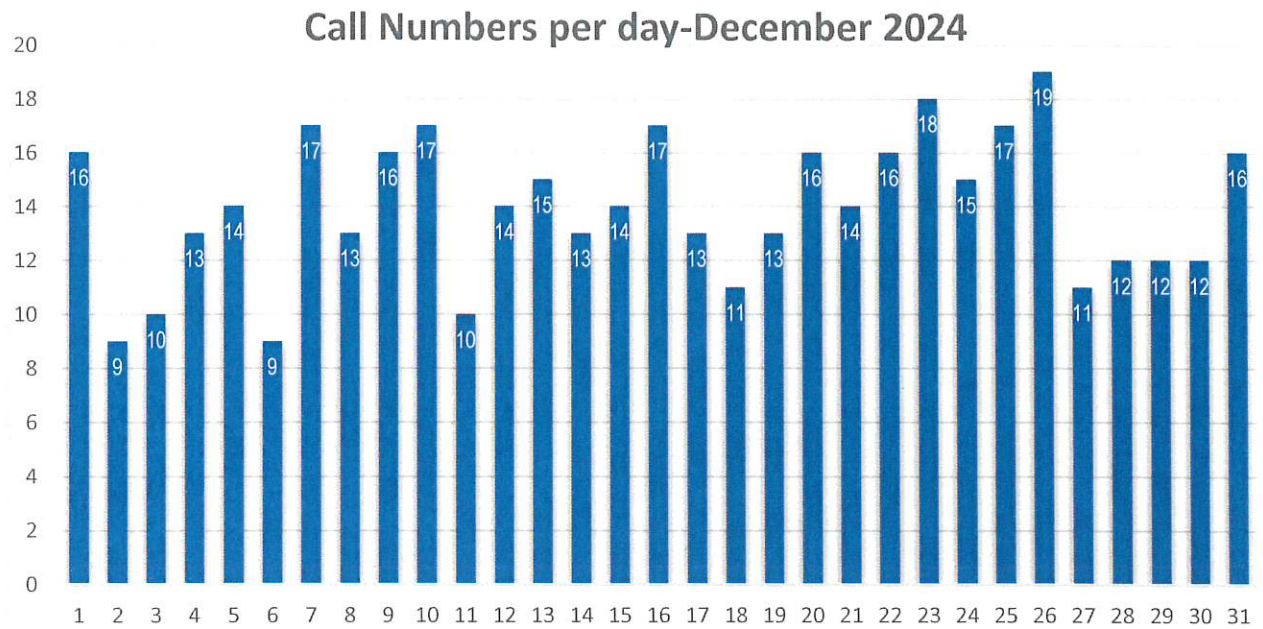
- Attended Healthy U, regular meeting
- Hosted a Sims meeting, (discussion was the future of the Sims property)
- Met with Amy Bison, SCDOT – (discussion of funding for more sidewalks installation)
- Facilitated the organization of the storage space at the Chrysler Building.
- Attended our regular OED meeting.

EMS:

- Total calls for Month of December- 458
- Total transports- 320
- Trauma calls- 79
- Medical calls-379
- Overdose calls- 5
- Vehicle accident calls-43
- Average out of house time-1:05

- Average response time-9:27
- Average time from dispatch until on scene-9:20
- Average time on scene-14:23
- Average total call time-39:05
- Busiest day of the week- Monday
- Slowest day of the week- Friday
- 225 continuing education training hours Completed





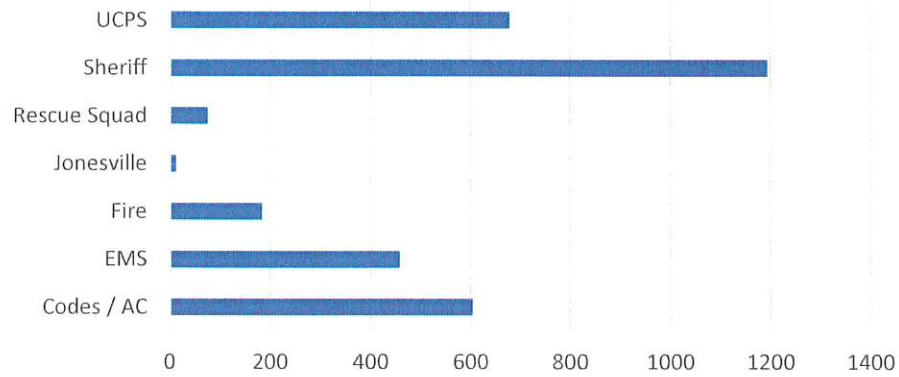
Emergency Management/Fire Service:

- Attended Union County Firefighter Association along with the Chief's Association meeting.
- Conducting Bi-weekly SAV Training held by the state.
- Union County Emergency Management asked for a DSA Team from FEMA to go- door-to-door to make sure Union County Citizens was okay and was in placed to help them with any paperwork they may have needed for FEMA for assistance.
- Continuing to work on paperwork, zoom meetings with the State Emergency Management Division for Storm Helene.
- Prepared for the possible snow and ice storm with a total of 26 personnel from City of Union, Jonesville, and Union County Department Heads helping with this preparation to make sure Union County was Covered and well prepared.
- Calls ran: (3) Wrecks, (1) Drone Operations for the City of Union for a subject hiding in the woods after a car chase. The Subject was apprehended and taken to Union County Jail.

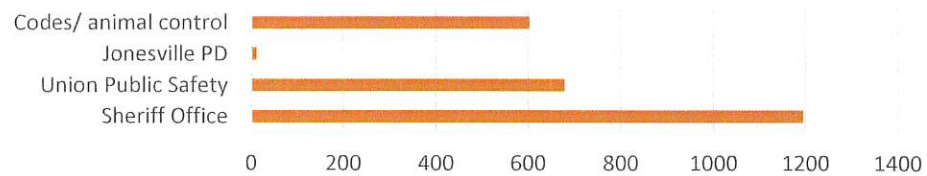
911: 911 Manager – Jeff Wright

- 911 Emergency Calls – 1,533
- Administration Calls – 1,459
- Total Calls answered – 2,992

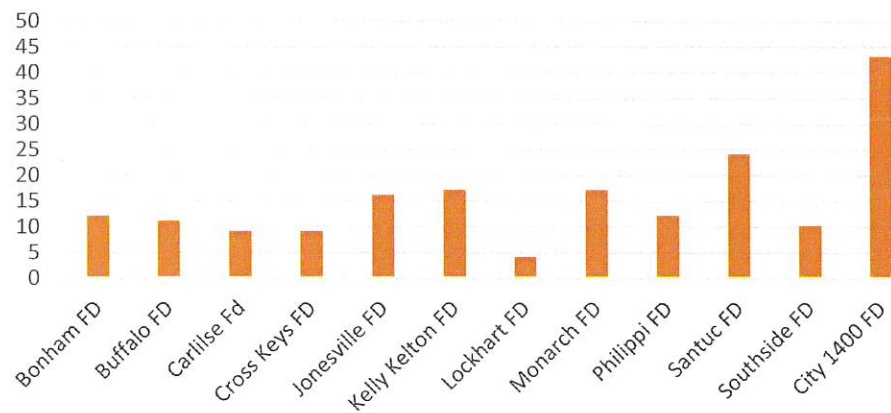
Total Call Distribution

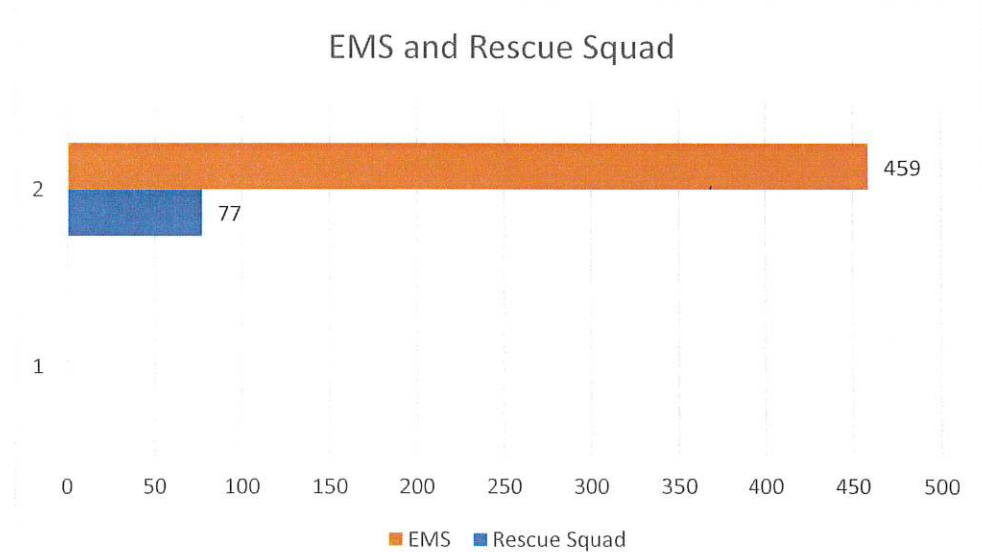


Law Enforcement / Animal Control



Fire Departments





I/T and Computers

- 5 New Cell Phones setup and configured
- 32 computer updates with Bios and Windows
- 10 Cradlepoint issues with updates
- 6 Ipads Setup and delivered
- 2 Computer Setups and Software added
- 4 Cell Phones with Meraki Setup
- 2 Users Disabled from the Network
- 9 Email Exchange issues
- 20 Meter Readings Requested and sent to Sharp for Quarterly Reporting
- 14 User Access Reviews completed
- 4 computers with Malware Cleaned
- 2 Printers installed and drivers added
- 2 Scanners installed and drivers added to Zuercher
- 2 Rsa Security Door Fobs added
- 3 Rsa Tokens assigned and setup for users
- 2 Zuercher Software reinstalled from new update
- 9 Office Issues corrected
- Probate Judge Public computer software added
- Dell computer quote for Clerk of Court
- Dell computer quote for 911
- Ken Boone and I worked on the Phone System for the 911 call locations

- Conference call and training to submit the Detention Audit for Sled
- Audit for Detention worked on new diagram corrections for audit submitted
- Audit for Detention worked on getting all users for It up to date for finger printing and getting all agreements signed to provide to Sled
- Audit Detention worked on additional policy needed after the audit submitted
- Derrick and I worked on getting information submitted for the 5 questions to finalize the audit
- Qs1 reinstalled Software at Window for Treasurer's Office
- Sheriff's Office had new Axson Docking station for Tazers that was configured
- Burglar Alarm Issues for the Governmental Building
- Year End Backups of Data before new Year End updates
- Year End Software updated and tested for forms
- Year End Tax Tables requested and received
- Conference calls with Edmonds to start on new Financial Software and preparing for documents needed
- Setup Cabling quote with Nick Bray for Jail and worked with Nick Mabry
- Ken Boone and I had conference call with Nick Bray and Nick Maybry about Jail switches and Ups
- Malware Attacks Frequency Daily 24.1K Hourly 890 Every 15 minutes Total Scanned 150K
- Network Attacks Frequency 46.6M Hourly 1.94M Every Minute 32.4K Total scanned 326M
- Botnet Detection 2011M Scanned 201KDetected 201kK Blocked

Facility Management / Project Management

Road Crew

- In August the top 3 activities performed were:
 - Building and Grounds Maintenance – 162 Hrs.
 - Sign Maintenance – 154 Hrs.
 - Driveways - 88 Hrs.
- The road crew received a total of 34 work requests with the most from Limb Trimming (13). There was a total of 30 completed.

Recycle/Solid Waste

- In December, Union County disposed of 540.46 tons of solid waste. The Airport Recycle Center generated the most solid waste with 96.3 tons. Landfill was second with 84.9 tons.
- In August, our roll-off drivers hauled:
 - 108 C & D boxes.
 - 38 compactor boxes
 - 14 boxes of scrap metal
 - 1 brush box
- There was a total of 9.815 tons of e-waste recycled and 5.56 tons of cardboard baled.

Shop

- The shop opened 41 new work orders in August for 36 different vehicles and completed a total of 42 work orders.

Facilities

Number	Building	Workorders	
1	911	4	
2	Airport	2	
3	Animal Shelter	7	
4	G.O Building	6	
5	Chrysler Building	11	
6	Clemson Ext	7	
7	Courthouse	26	
8	CWS and RC PARK	2	
9	Detention Center	22	
10	DHHS	1	
11	Diane Freeman	9	
12	DJJ	1	
13	DSS	5	
14	EMS Jonesville	4	
15	EMS Union	5	
16	Junction	1	
17	Patrol Office	2	
18	PPP	5	
19	Public Works	6	
20	Sheriff's Office	5	
21	Stadium	3	
22	Timken Sports Complex	0	
23	Chain Gang/camp	8	
	TOTAL WORK ORDERS	141	
24	Preventive Maintenance	120	
25	Janitorial Cleaning / fairgrounds	400	
26	Landscaping\ Moving	67	
	Totals	587	HOURS

Timken / Parks and Rec:

Recreation Dept:

- 8 UC Basketball Practices
- 1 UCYSA Basketball Draft Day
- 12 UCYSA Basketball Practices

- DSS – Three Day Event
- Salvation Army Angel Tree Toy Collection/Distribution

South Hills Sports Complex:

- Soccer/Football Field – Fencing Complete
- Disc Golf – Storm Setback – April Opening Date

Timken Sports Complex:

- Local Baseball/Softball – 1 Local Opening Day
- Weekend Tournament – 23 Tournaments Booked for 2025 Season
- Security Paid - \$0.00
- Officials Paid - \$0.00

Stadium:

- Football/Cheerleading –
- Security Paid - \$0.00
- Officials Paid - \$0.00

Victim Advocate:

- Provided assistance to 43 Victims
- Daily meeting with victims and court preparation
- At bond hearings and preliminary hearings regularly

Voters Reg / Building:

Elections:

- Registering voters via online portal, DMV, DSS, mail in applications.
- Mailing disposition letters for voters with incomplete applications submitted.
- Answering telephone calls and questions
- Monthly VR and Elections board meetings

Building Dept:

- Issued 59 building permits.
- Answering phone calls, questions, taking messages, scheduling inspections
- Covering phones for roads department when needed
- Accounting for and balancing payments submitted for permits for deposit
- Review inspections to verify for comparison with billing from Inspection company
- Maintaining permitting records and submitting to tax assessor, delinquent tax, Catawba Council, and Building Statistics monthly

Additional Projects:**Jail Addition Project**

- This project should be completed end of January / Mid-February
- Project is under budget
- The project is ahead of schedule, but there have been some product delays.

Spartanburg / Union County line:

- Survey has been completed, and signed off by two other survey teams
- All information has been provided to the Governor's Office

Buffalo Mill Property update:

- COG has provided a timeline on the process of moving this project to a VCC cleanup. Applications have been submitted to Department of Environmental Services (old SC DHEC) and this should be completed by March of 2025
- Survey pending to remove the Mill Office from proposed land transfer

Buffalo Mill Pond improvements

- Army Corp of Engineers has provided one approval letter. There are still steps in their process, but the project appears to be finally be moving forward.

Gateway Signs

- Three of the 4 signs have been installed
- US 176 sign is completed
- Whitmire Highway and Cross Keys signs are up with form posts
- The 4th sign in Lockhart has the form posts installed
- Three of the signs are pending brick being installed around the post forms

Goldville Fire Station

- Project is 75% complete.
- 1st layer of asphalt was installed last week.
- Interior finishes are being installed, and heating systems are being installed
- Freeman Gas has installed the LP tank
- Permanent power will be connected this week

Disc Golf Course

- This course was near completion, until Hurricane Helene passed through our area
- Storm devastated the good work of County staff.
- Repairs to this course are planned for, and Union County is seeking reimbursement from FEMA for all repairs.
- Goal is to have this course open by April 2025

103 W. Main Street Building

- MYCOWorks has exited 103 W. Main Street building

- Community Development, Tourism, and SCWorks will be moving back into the facility over the next few weeks

Proposed Regional Economic Development Partnership

- Union County, Spartanburg County, and the City of Pacolet are discussing a potential of partnership on 6 parcels of potential industrial properties.
- There are 3 potential properties in Union County and 3 in Spartanburg County.
- This proposed partnership would combine our two teams, as well, allow us to benefit from Spartanburg County contacts and marketing.
- These are preliminary discussions presently and Council will be continued to be updated.
- If any agreement is proposed, both respective Councils would have to agree, prior to any agreement being codified.

Wallace Thompson Hospital Property

- Union County has been in conversation with the Union Hospital bankruptcy referee for more than a year and a half over bankruptcy status.
- Union County does not own the property, as the properties are under the Union Hospital District name.
- Properties are still under bankruptcy process
- Bankruptcy Referee has indicated that Union County will receive these properties by court order, once released, however, this decision is still pending.
- Union County has explained to the Referee that once these buildings are empty through UMC's move to their new facility, these buildings are security and maintenance risk. Staff has asked the Referee for \$150,000.00 of immediate funds to harden the structures.
- This is of high concern, and we will keep Council informed.

Maintenance Shop Proposal

- Plans for the structure have been approved
- Topographical survey has been completed on the building's location
- Awaiting construction documents now, to take the property to bid

New Animal Shelter

- Architect has provided detailed rendering of a proposed new animals shelter facility.
- Location will be located at the County's property in bonham
- A topographical survey of the property has been scheduled.
- Once completed, we will be able to determine a price of the project
- Design renderings are ready for dissemination

Timken Sports Complex – Multi-use Sports facility

- Attorneys are working on a contract for the transfer of property
- Engineer and Architect are working to determine a public meeting date for the purpose of hearing what sports capabilities that County citizens want.

- (master plan for what the recreational expansion should provide)

Historic County Jail Building

- Carlisle and Associates are preparing a detailed plan of construction documents for the upgrading of this old historic jail.
- Mrs. Hunter has met with the architect / engineers for the proposed design

Additional Information

- Assisting as pass-through for Meansville Riley Road water system upgrades
- Assisting as pass-through for Santuc-Hebron Water system upgrades
- Working with the City of Union on Sewer to Spartanburg Co. Line
 - Construction is pending