MINUTES
UNION COUNTY COUNCIL
REGULAR MONTHLY MEETING
TUESDAY, JANUARY 13, 2026, AT 5:30 P.M
103 W MAIN STREET UNION, SC

Present: Chairman Phillip Russell, II, Councilman Danny Bright, Councilman John Glenn, Vice chair David Sinclair, Councilwoman Annie Smith, Councilwoman Carolyn Rutherford, Councilman John Flood, County Attorney Jennifer Williams and Clerk to Council Kindra Horne.

Notice of the meeting and a copy of the agenda giving the date, time, and place of the meeting was posted on the bulletin board in the hall in the Union County Government Building and at the meeting location. A copy was emailed to the members of the Union County Council, the County Attorney, Daniel Prince at WBCU Radio Station, Anna Brown at the County News, to others requesting copies, and to elected officials and heads of various county departments and offices. A notice of the meeting and a copy of the agenda were also posted on the County's website.

Chairman Russell opened the meeting at 5:30 PM. Councilman Bright gave the invocation and Vice chair David Sinclair led the Pledge of Allegiance. The Clerk performed the roll call with the following results:

District 1 Danny Bright was present.
District 2 John Glenn was present.
District 3 David Sinclair was present.
District 4 Annie Amith was present.
District 5 Carolyn Rutherford was present.
District 6 John Flood was present.

Chairman Russell requested a motion to approve the December 2025 Council meeting minutes. Vice Chair Sinclair made a motion to approve the minutes as written, Councilperson Smith seconded. All were in favor; the vote was unanimous and the motion carried.

Chairman Russell presented Service Awards to the following County employees:
William Holcombe (35 years) – Union County Coroner
Dr. John Flood (5 years) – Union County Council

The next item on the Agenda was to consider any Board appointments or removals. Chairman Russell noted that there were vacancies in the Tax Appeals Board, Building Code of Appeals, and one rural Fire District Board. However, there were no applicants for the Tax Appeals Board or the Building Code Board of Appeals, and our office was unaware of the Fire Board vacancy in time to include it on the Agenda so it will placed on next month's Agenda. There were no appointments or removals made by Council.

Chairman Russell recognized Rena Goode, Coalition Coordinator for Community Health at Spartanburg Medical Center, for a presentation on the Live Healthy Program. Ms. Goode announced that they have completed their Community Health Plan and have received feedback

via surveys and listening sessions with citizens of Union. Council was provided a packet that detailed the areas of need according to the feedback they received. The focus areas are access to health, behavioral health, healthy eating, active living, and resilient children/family. Ms. Goode stated that they have recently been funded with a Duke Endowment Grant that focuses on healthy eating and active living. Ms. Goode stated they would like to continue to work with the County to create programs revolving around the focus areas of the Grant. There will be a Kick-Off event for the Community Health Plan next Thursday at Main Street Junction beginning at 5:30pm.

Chairman Russell introduced Resolution 2026-01 authorizing the marketing and conditional agreement to sell certain County owned real property; and other matters related thereto. Chairman Russell requested a motion to dispense with referring to Committee and adopt the Resolution. Councilman Flood made a motion, and Vice Chair Sinclair seconded. All members voted in favor; the Resolution was adopted.

Chairman Russell presented 2nd Reading of an Ordinance to amend an agreement with Fine Organics (Project Spring) for the development of a Joint County Industrial and Business Park (2025 Park) of Union and Spartanburg Counties so as to enlarge the Park. Vice Chair Sinclair made a motion to dispense with referring to Committee and approve 2nd Reading, Councilperson Rutherford seconded. All members voted in favor and the motion carried.

Chairman Russell read 1st Reading of an Ordinance authorizing the conveyance of certain Union County-owned real property to the Town of Jonesville, and other matters related thereto. The property is referred to as the Jonesville Mini-Park. Councilman Flood made a motion to dispense with referring to Committee and accept 1st Reading, Councilperson Smith seconded. All members voted in favor, and the motion carried.

Chairman Russell gave 1st Reading of an Ordinance authorizing the conveyance of certain Union County-owned real property to Spartanburg Community College, or Spartanburg College Foundation, Inc.; and other matters related thereto. SCC has received funding to expand the SCC Building and provide an additional $8 million in growth. Vice Chair Sinclair made a motion to dispense with referring to Committee and approve 1st Reading, Councilperson Smith seconded. Vice Chair Sinclair asked if there would be a claw-back in the deed. Chairman Russell responded that it will have to remain an education facility, and if SCC no longer needs the building in the future, then it would revert back to the County. Councilman Flood asked if SCC was interested in purchasing any of the land that surrounds the building. Chairman Russell stated that he was aware of one parcel they were working towards. A few of the programs that SCC plans to offer there are a Lineman school and Heavy Equipment program. All members were in favor, and the motion carried.

Vice Chair Sinclair made a motion to enter into executive session to discuss a contractual matter related to providing emergency repair assistance to the Town of Carlisle, Councilperson Rutherford seconded. There was no discussion, all voted in favor of the motion. Council entered into Executive Session at 5:43PM.

Council came out of Executive Session at 5:57PM. Chairman Russell announced that the executive session was closed with no action taken during the Session. Councilman Flood made a motion to end the session and Councilperson Rutherford seconded. The vote to exit was unanimous.
Councilman Flood made a motion to fund up to $75,000 for repair of the Carlisle water system. He stated that this would be contingent on the Town of Carlisle's long range plans to address issues with the system. He also noted that this assistance in funding would be one time only. Vice Chair Sinclair seconded the motion. Chairman Russell explained that the funding source would be from the MCIP fund. There were no questions. All members voted in favor, and the motion carried unanimously.

Chairman Russell called for any Committee Reports, there were none.

The next item on the agenda was for Chairman Russell to present the Supervisor's Report which has been attached to the minutes.

Chairman Russell recognized Elected Officials that were present. Treasurer Debbie Robertson announced that Friday would be the first day of penalty for property taxes. In regards to payments sent by mail, the office does not honor the date of the check they go by the date the envelope was postmarked. Clerk of Court Stephanie Kitchens thanked Council for their approval on repairing the roof in the Courthouse and the upcoming project to replace the dome. She also thanked the citizens who attended the Christmas Drop-in at the Courthouse and that she looks forward to seeing everyone next year. Councilman Flood stated that he would like to see Council codify policy related to Councilmembers calling-in for meetings. Chairman Russell stated that the Attorneys have given him feedback on what the policy can/cannot allow.

Chairman Russell called for a motion to adjourn the meeting. Councilperson Smith made a motion, and Vice Chair Sinclair seconded. All were in favor and the meeting adjourned at 6:13PM.

Phillip G. Russell, II
Union County Council Chairman

Kindra W. Horne, Clerk to Council